



**SCOTTISH YOUTH
FOOTBALL
ASSOCIATION**



**SCOTTISH
CHALLENGE
CUP
INFORMATION
BOOKLET
SEASON 2011/2012**



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Hello Club Secretary

Can I take this opportunity to thank your club for participating in the Scottish Youth FA Challenge Cup for this season and I hope that you enjoy the competition.

As all club registrations and Scottish Cup communications will be online, please observe the following procedures:

1. Login to the SYFA registrations system at www.syfaregistrations.co.uk then click on the menu button SCOTTISH CUP OPPONENTS then enter your club's login details then enter your club ID number and your club details will appear. If you can not login or if your club details fail to appear your club is not entered into this season's competition.
2. Go to the SYFA website www.scottishyouthfa.co.uk then menu button SCOTTISH CUP then select the correct draw e.g. Round 2 Draw. Go to your age group and find out who your club's opponents are plus all match details. If there is no referee listed contact your league/regional secretary. Please note that there are byes in the Prelim Round and Round One.
3. Repeat point 1 but after your club login please insert your opponent's SYFA ID number and record all of the secretary's details in order that you can now make contact to arrange the tie. This should be done even if you are the away team.
4. Download the teamline which is attached to this email or go to the website.
5. After the match you must phone your result to the relevant match secretary. In the event of a postponement the match will automatically be rescheduled for the following week.
6. All winning clubs must immediately check the next round draw for match details.

I hope this helps and that your club enjoys participating in the Scottish Youth FA Challenge Cup.

David Little
National Secretary
Scottish Youth FA

SCOTTISH CUP DATES 2011/2012

Due to a change following the SYFA Annual General Meeting in 2011 the Constitution has been amended as follows:

Please find below the proposed format and timetable for the 2011/2012 competitions:

Monday 1 August 2011	Final date for acceptance of entries
Dates for first and second rounds of the Scottish Cup to be advised by the local Regional Secretary.	
10/11 September 2011	Round 1 Scottish Cup at 21s
8/9 October 2011	Round 2 Scottish Cup at 21s
Monday 10 October 2011	Regional Secretaries to advise SYFA office of teams for Round 3 Draw
29/30 October 2011	Round 3 Scottish Cup at all age levels
19/20 November 2011	Round 4 Scottish Cup at all age levels
3/4 December 2011	Round 5 Scottish Cup at all age levels -not 21s
21/22 January 2012	Quarter Finals of the Scottish Cup at all age levels. All Scottish Cup Finals will again be played at the Excelsior Stadium, Airdrie.

IMPORTANT DATES YOU MUST BE AVAILABLE

Between Monday 5 December 2011 and Sunday 15 January 2012 inclusive SYFA will not list any Scottish Cup ties however should clubs who are behind or have to replay (21s only) wish to play this will be acceptable provided that both teams and their regional secretaries agree.

From and including quarter finals all ties must not be played on blaes.

Sunday 18 March 2012

Semi Finals of the Scottish Cup at all age levels

Sunday 25 March 2012/Sunday 1 April 2012

All semi final ties to be arranged at a location decided by the National Cups Committee when competing teams are known.

All participating clubs must be free to play on 18 March, 25 March and 1 April 2012

INFORMATION

This leaflet is for guidance only and should be read in conjunction with the Constitution and Cup Rules of The Scottish Youth Football Association which can be viewed on the SYFA Website.

www.scottishyouthfa.co.uk or www.syfaregistrations.co.uk

Click SYFA Downloads & Policies

Useful Rules

113. *In the Scottish Youth FA 21's Cup when the first match in a tie, other than a semi final or final tie, results in a draw the game shall be replayed and the club last drawn in the ballot shall have the choice of ground with extra time being played in the event of a draw. If the tie is still undecided the result of the tie shall be decided by the taking of kicks from the penalty mark in accordance with the rules laid down by the International Football Association Board.*

All ties that are to be replayed shall take place 14 days after the original match unless it has been agreed to play earlier or the National Cups Committee determines that the tie is holding up the competition.

114. *In The Scottish Youth F A 19s Cup, The Scottish Youth FA 17s Cup, The Scottish Youth F A 16s Cup, The Scottish Youth F A 15s Cup, The Scottish Youth F A 14s Cup, The Scottish Youth F A 13s Cup in the event of the score being level after the stipulated playing time has been completed extra time will be played. Should the score remain level after extra time is completed then the result of the tie will be decided by the taking of kicks from the penalty mark in accordance with the rules laid down by the International Football Association Board.*

116. *All cup-ties must be played on or before the date specified by the Match Secretary. Unless there is an acceptable reason, failure to comply will result in the club(s) concerned being dealt with by the relevant Committee.*

119. *When a tie has not taken place for any reason by the date of the next round, the National Cups Committee will have the power to recast the tie at any other venue.*

120. *When a tie other than a semi-final or final tie is postponed it shall automatically be relisted 7 days later unless it has been agreed to play earlier. It will be the duty of the home club to reconfirm with their*

opponents and the Referee the arrangements for playing the tie, on a weekly basis at least 72 hours before the date of the tie.

122. On the application of either club, the ground on which a cup tie is to be played must be inspected a minimum of four hours before kick off time or, in the event of long distance travelling, the ground may, on application, be inspected on the afternoon of the day prior to the tie, but not later than 5.30pm by a local referee appointed by the relevant Match Secretary. A fee of £20.00 shall be paid by the home club to the referee carrying out the ground inspection.

For any late cancellation of matches the away club may submit a claim for travel expenses against the home club. Only travel expenses actually incurred and receipted will be considered. Where negligence is proven against the home club the General Purposes Committee may apportion all or part of the travel costs against the home club.

124. In all matches the duration of play shall be 90 minutes in the 21s, 19s and 17s, 80 minutes in the 16s and 15s cups, 70 minutes in the 14's and 13's cups except as provided for in Rule 125.

125. The duration of play in extra time will be 30 minutes in the 21s, 19s, and 17s cups, 20 minutes in the 16s, 15s, 14s and 13s cups.

128. In all ties except those in the 13s cup a size 5 football will be used. In the 13s cup a size 4 ball will be used.

129. When the clubs have the same or similar colours, the visiting team shall have the choice of colours. In semi-final and final ties where colours are the same or similar, and no agreement can be reached, both teams must change.

131. A player can only play for one club in any Cup Competition except as per Rule 132.

132. A player shall be considered cup-tied in the competition(s) he has played in. Players will only be cup-tied in cup competitions in which they have actually taken the field of play.

A player shall not be considered cup-tied in any competition if the member club for which he played in the competition resigns its membership of the SYFA before 1 October in the season.

Scottish Cup draw is made your club will be sent an email to notify you that your club has a tie. You must then go to the website to find out who your opponents are and where appropriate your referee.

Scottish Cup teamlines must be used and will be emailed. These can be downloaded from www.syfaregistrations.co.uk . Click SYFA Downloads & Policies. Two teamlines are required for every Scottish Cup match.

WHAT SHOULD I DO TODAY?

1. Telephone your opponents and make initial contact. Give opponent your mobile telephone no.
2. The club, which is the home team in each tie, shall play the match on the day their league normally competes with a 2pm kick-off, unless otherwise agreed, e.g. Saturday or Sunday.
3. Confirm with your opponents what colours will be worn, type of surface of proposed park (Rule 112), proposed kick off time. Remember - in the event of a colour clash the away team will have the choice of colours. Home team changes.
4. Telephone the match referee and confirm his availability and inform him of the date and time of the game and colours of both the teams.
5. If you have any problems with the match referee telephone your Regional Secretary for a replacement immediately.

WHAT SHOULD I DO NEXT?

1. Make arrangements for the game - book the park for the game.
2. **Ensure that all players** who will play for your club in any cup tie **are registered**. A player shall not be eligible to play for a member club in a cup-tie unless he is registered and appears on the club's list of Registered Players at www.syfaregistrations.co.uk **before** playing. It is your club's responsibility to check the registration system.
3. Keep in contact with your opponents and the referee up to kick off time on the day the game is actually played.
4. If the weather is doubtful keep your opponents the referee and the Regional Secretary informed of any pitch inspections.
5. If your opponents are travelling a distance for the game your club may wish to supply them with hospitality. If you do, keep your opponents informed so that they can tell the bus company etc.
6. If you have any problems, contact your Regional Secretary

WHAT DO I NEED FOR THE GAME?

- **Corner flags and goal nets** are compulsory for all matches. For all ties before the quarterfinal it is permissible to play matches on grass, blaes or third generation artificial turf with a rubber infill
- Quarterfinal ties must not be played on blaes
- **Two footballs** of playing standard and the correct size (13s size 4 all other age groups are size 5)
- Fully completed and correct teamlines
- Playing kit for team with numbers as per Rule 140. Ensure that the players wear the correct number according to the teamlines

DURATION OF THE GAME

- 13s and 14s - 70 minutes
- 15s and 16s - 80 minutes
- 17s, 19s and 21s - 90 minutes

SUBSTITUTIONS

In all ties the substitution of players will be permitted in accordance with the following stipulations, which must be adhered to;

13s to 17s age groups - 5 substitutes from 5 named substitutes.

At all age groups up to and including 17s level, players substituted are available to retake the field of play at a later time in the match.

19s to 21s age groups – 3 substitutes from 5 named substitutes.

WHAT IF THE GAME ENDS IN A DRAW?

In the event of the score being level at all age levels **except 21s** after the stipulated playing time has been completed and the game is still level – extra time will be played. If still level – penalty kicks will be taken.

21s AGE LEVEL IS DIFFERENT

If the first game, up to and including the quarter final is drawn, it will be replayed at the ground of the away team two weeks later. Make arrangements immediately after the first game. Kick off will be 30 minutes earlier to allow for extra time, if required. New home team should contact their Regional Secretary for a referee.

If the replayed game is still level at the end of normal time, extra time will be played. If still level, penalty kicks will be taken.

EXTRA TIME

13s, 14s, 15s and 16s	-	10 minutes each way
17s, 19s and 21s	-	15 minutes each way

PLAYERS ELIGIBILITY

Players must only play at the age group at which they are registered as per SYFA Rule No. 130. Date qualification is ON or after 1st of January.

Players **must** be registered with your club using the SYFA Online Registration System **BEFORE** they are allowed to participate in **ANY** cup tie.

If the association for any reason rejects the player's registration form you need time to register the player **BEFORE** he/she participates in any cup tie.

Players **MUST** wear the number noted on the teamlines.

Players cannot play for more than ONE club in the relevant Scottish Cup competition unless the club for which they played folded **BEFORE** 1st October in the year of the competition beginning.

Players must be registered on or **BEFORE** 31st March in the current season to play for your club in any cup competition after that date. (Goalkeeper exemption - but check with SYFA).

Players playing in any cup final **MUST** have been eligible to play in the semi final of that cup other than through being under suspension. You must give two identical copies of the teamline to the match referee **BEFORE** the game can start.

You will receive a copy of your opponent's teamlines **BEFORE** the game starts. Failure to fill in official Scottish Cup teamlines properly **WILL** result in an automatic fine.

PROTESTS or CLAIMS

149. Protests relative to the ground, goalposts, crossbar or other appurtenances of the game, must be intimated in writing to the Referee and to the secretary or official in charge of the opposing team at the time the infringement takes place or prior to the match kicking off.

These protests and claims for ties and other protests by claiming/ protesting club concerning the eligibility of players which must specify the grounds of ineligibility must be lodged in writing accompanied by

a deposit of £40.00 by the protesting club to the National Secretary and a verbatim copy lodged with the club protested against, both to be sent by registered or recorded delivery and to bear a postmark not later than the second day after the match (excluding Sunday).

If the protest is considered trivial or groundless the protesting club may be held liable for all or part of the expenses connected with the protest and forfeit their deposit.

For all protests and claims for ties, the protesting/claiming club must have written proof in respect of their protest/claim. The specific grounds must be supported by written proof e.g. a protest/claim has been properly lodged, a certificate proving that the match was listed by the relevant match secretary, a certificate that a player participated in the match or a certificate that a specific player was either registered or not registered or that a person was suspended.

All protest/claim letters must be signed by a registered club official of the protesting/claiming club.

Players are only cup tied if they play in the cup-tie or come on as a substitute. Unused substitutes are not cup tied.

If the referee abandons a match, the General Purposes Committee or relevant Regional Committee will determine the status of the match. No protest or claim is required.

REFEREES FEES

- **2011/2012** - The Referee's fees in all Scottish Cup-Ties at all age levels are £34.00 in total. Assistant referees' fees are £23.00
- **2012/2013** - The Referee's fees in all Scottish Cup-Ties at all age levels will be £36.00 in total. Assistant referees' fees will be £24.00 Travel expenses are not paid until the quarterfinals. The Regional Secretary and/or local league secretary of the home club will appoint referees up to the quarterfinal round
- Northern and Tayside Clubs should contact their Regional Secretary and/or local league secretary regarding referee's fees, accommodation, pitch inspections and the referee's/assistant referees' fee(s)

HOME CLUB

- The HOME club pays for the park, changing accommodation, pitch inspections and the referee's/assistant referees' fees in full

AWAY CLUB

- The AWAY team only pays their own travel expenses

TEAMLINES

- You **must** use the teamlines supplied by the SYFA
- You **must** complete all details required on the teamline
- You **must** write clearly and in black or blue ink
- You **must** give player's number, full name, full address, place of registration of birth, date of birth and the players **POSTCODE**
- You **must** ensure that your Club Registration Number is on both teamlines. No abbreviations or dittos will be accepted

RESPONSIBILITIES

HOME CLUB is responsible for

- Ground availability and conditions (see Rule 122)
- Advertising for match if appropriate
- Crowd behaviour, conduct of spectators, calling of police, ambulance etc
- Security of personal belongings of both teams and the match official
- Notification of the result to the Regional Secretary before 6pm on day of match (automatic £10.00 fine for failure to comply) AND notification of the result to their league secretary
- Payment of the match referee and assistant referee where applicable

AWAY CLUB is responsible for

- Travelling to the match in plenty of time for kick off
- Conduct of their spectators, players and officials
- Notification of your result to the Regional Secretary before 6pm on the day of the match (automatic £10.00 fine for failure to comply) AND notification of the result to their league secretary

REGIONAL SECRETARY is responsible for

- Appointing the referee on behalf of the Match Secretary
- Collecting all Match results in their Region
- Forwarding the Match results to the Association Office before noon on Monday following the games by e-mail, fax or letter
- Making match results available to all local and regional press

MATCH SECRETARY is responsible for

- the smooth running of the competition

ASSOCIATION OFFICE is responsible for

- the collation of results, discipline plus notification of cup draws to all clubs
- making all arrangements for Cup Finals



CUP FINAL DATES

13s & 21s ON SATURDAY 5 MAY 2012

17s & 19s SUNDAY 6 MAY 2012

14s, 15s & 16s ON SUNDAY 13 MAY 2012

AT

EXCELSIOR STADIUM

AIRDRIE

IMPORTANT TELEPHONE NUMBERS

The Association Office

The National Secretary, Hampden Park, GLASGOW G42 9BF

Tel Number: 0141.620.4590

Fax Number: 0141.620.4591

E: mail: syfa@scottish-football.com

Website: www.scottishyouthfa.co.uk

Registrations www.syfaregistrations.co.uk

The Match Secretary

John Manzie: 01382.552.164
john_manzie@hotmail.com

Regional Secretaries

Central Jim Dolan 01698.400.920
jd009a2705@blueyonder.co.uk

East Hugh McGregor 01383.734.002
h55no3@hotmail.co.uk

North Neil Paterson 01224.897.897
Nap18lang@aol.com

Southeast Allan Archibald 0131.334.0135
allanarchibald@blueyonder.co.uk

Southwest Lynn McBride 01292.479.768
lynnmcbride.pwk@btinternet.com

West Jim Smith 0141.764.3663
syfawest@onetel.com

Some Additional Useful Contacts

Central John Morton 01236.631.016

Southeast Iain Shaw 01506.859.113

West 21s Bob Toohill 0141.637.1536

Your own League Secretary or Match Secretary

